

This checklist must be used to review the Asbestos Removal Action Plan to determine adequate controls and to ensure all required tasks are completed.

A licenced asbestos removalist is required if amount of asbestos to be removed is greater than 10m² or if asbestos-containing material (ACM) is friable.

General details

Date work begins		Date work complete	
Project/site address			
Description of work			
Is WorkSafe NZ notification required?	Greater than 10m ² or if ACM of any amount is friable Yes <input type="checkbox"/> WorkSafe NZ number _____	Less than 10m ² No <input type="checkbox"/>	

Contractor details

Contractor	Name	Asbestos Removal Licence number (if applicable)	Expiry date
Subcontractor	Name	Asbestos Removal Licence number (if applicable)	Expiry date

Before works begin

If you answer NO to any of the following questions, you must **NOT** continue without seeking sign off from a Supervisor or Site Engineer before work commences

Check	Yes	No	Comments
Has evidence of the licence been provided?			
Is the Approved asbestos removal plan available?			
Is the site-specific Emergency plan available?			
Is the Air monitoring plan available? Person conducting monitoring: _____			
Is the Decontamination plan available?			
Is the Clearance plan available?			
Is the Emergency plan available?			
Has consultation with people affected been done?			

Check	Yes	No	Comments
Is identified PPE available?			
Has the equipment to be used been identified?			
Are warning signs/labels in place?			
Have asbestos removal boundaries been set?			
Have enclosures been set up?			
Have decontamination facilities been set up			
Has electrical equipment been disconnected (if possible) or de-energised			
Has electrical cabling and equipment been labelled and protected			

Overall comments (not if it is acceptable or what revisions/additions are needed)

Reviewed by

Signed: _____ Date: _____

Name: _____ Position: _____

After works completed

Check	Yes	No	Comments
Has electrical equipment been connected?			
Have the site, plant, and equipment been returned in safe operating order?			

Waste disposal

Copies of disposal receipts must be kept on site for auditing purposes.

Check	Yes	No	Comments
Supply details of waste storage and transport			
Supply details of disposal of PPE			
Supply details of disposal of any structures used to enclose asbestos removal area			

Signed: _____ Date: _____

Name: _____ Position: _____